

Call for Applications - TAAAC-EM Executive Positions

The Toronto Addis Ababa Academic Collaboration in Emergency Medicine (TAAAC-EM) is an internationally recognized leader in postgraduate medical education. It is a flagship program of TAAAC and is part of Global Health Emergency Medicine (GHEM). Since the initiation of the program ten years ago, 43 emergency medicine physicians (and counting) have completed postgraduate training and are establishing emergency departments across the country.

Our collaboration involves not only curriculum delivery but also curriculum development, building resource-appropriate exam procedures and bringing together similarly-minded physicians from across east Africa in a series of leadership conferences. We have three annual one month teaching visits by U of T emergency medicine staff and residents, from both the Department of Medicine and the Department of Family and Community Medicine. We also organize a visiting fellowship program hosted at U of T for Ethiopian staff.

Our program is at the cusp of a transition, an exciting time in which Ethiopian emergency medicine staff are now taking on most of the postgraduate training of their residents. Our partnership is moving into a new phase with increased focus on specialty training in point of care ultrasound, simulation and continuing professional development for new staff. We are seeking highly motivated individuals who are interested in taking on leadership positions within TAAAC-EM as **Curriculum Lead, Continuing Professional Development Lead, Simulation Lead and Research Liaison.**

In order to apply for any of these positions please submit a CV, letter of intent, and contact information for three references to Elayna Femes, Program Manager, Toronto Addis Ababa Academic Collaboration in Emergency Medicine (efemes@ghem.ca) by **September 16, 2019.**

POSITION DESCRIPTIONS

TAAAC-EM Curriculum Lead

Role: Work in cooperation with TAAAC-EM Directors and AAU Postgraduate Director to support delivery of high quality postgraduate medical education including assessment procedures within the AAU emergency medicine residency program.

Responsibilities:

- Work closely with the AAU Postgraduate Director for Emergency Medicine through one monthly meeting by phone
- Coordinating teaching trip templates to incorporate requested teaching topics from AAU as well as topics introduced by the TAAAC-EM POCUS, simulation and CPD leads.
- Support the administration of examinations by Tikur Anbessa Specialized Hospital (TASH) faculty
 - Contribute to and support the development of examination questions by UofT faculty
 - Coordinate the review of examination questions developed by TASH faculty
 - Build the groundwork for an MCQ database for examinations
- Knowledge dissemination: All TAAAC-EM executive members are encouraged to work with AAU staff to share their work through publication and conference presentation.
- Funding exploration: All TAAAC-EM executive members are encouraged to seek out sources of funding for ongoing initiatives in the form of grants and research support.

Requirements:

- Full-time emergency staff in a University of Toronto affiliated hospital with a University of Toronto faculty appointment. Strong applicants who are in the process of applying for their faculty appointment may also be considered.
- Experience and additional training in education.
- Experience in examination and exam question development.
- Previous experience with TAAAC-EM or ability to demonstrate practical similar experience.

Stipend: \$1000 per year

Time commitment: One two-hour meeting (by phone/ skype etc.) with the AAU Postgrad Director per month. One hour per week on other curriculum/ examination development responsibilities. Two hours three times per year for TAAAC-EM team trip briefings. Two hours twice/ year for TAAAC-EM executive meetings. On average 8 hours per month.

Term: Two year term with possibility of renewal

TAAAC-EM Continuing Professional Development (CPD) Lead

Role: To lead the development of a continuing professional development curriculum for AAU faculty in close cooperation with AAU staff.

Responsibilities:

- Design and conduct a needs assessment with Ethiopian emergency physicians to determine potential topics of focus and appropriate delivery method, timing and structure (e.g., ongoing curriculum vs. as-needed sessions as requested by staff; in-person with teaching trips vs. teleconference).
- Work closely with AAU staff as well as the Director of Programming and Education to align CPD initiatives with the results of the ongoing TAAAC-EM program evaluation.
- Coordinate the development of a professional development curriculum through the use of existing expertise within U of T, AAU, across Ethiopia and East Africa.
- Knowledge dissemination: All TAAAC-EM executive members are encouraged to work with AAU staff to share their work through publication and conference presentation.
- Funding exploration: All TAAAC-EM executive members are encouraged to seek out sources of funding for ongoing initiatives in the form of grants and research support.

Requirements:

- Full-time emergency staff in a University of Toronto affiliated hospital with a University of Toronto faculty appointment. Strong applicants who are in the process of applying for their faculty appointment may also be considered.
- Experience and additional training in continuing professional development and curriculum development.
- Previous experience with TAAAC-EM or ability to demonstrate practical similar experience.

Stipend: \$1000 per year

Time commitment: One two-hour meeting (in person or by phone/ skype etc.) with the AAU Postgrad Director and/or TAAAC-EM Directors per month. One hour per week on CPD development/contacting other experts in this area. Two hours three times per year for TAAAC-EM team trip briefings. Two hours twice/ year for TAAAC-EM executive meetings. On average 8 hours per month.

Term: One year term with possibility of renewal

TAAAC-EM Simulation Lead

Role and Responsibilities

- Work to establish an independent simulation education program for postgraduate education and continuing professional development within the AAU emergency medicine residency program by:
 - Working closely with the AAU Postgraduate Director, the TAAAC-EM Curriculum Lead and the Continuing Professional Development Lead.
 - Creation or sourcing of a database of simulation cases and working with TAAAC-EM delegates to refine simulation cases for teaching trips to make them contextually appropriate
 - Supporting learning for U of T TAAAC-EM teachers who require additional preparation for simulation sessions (e.g., on how to debrief, how to conduct rapid cycle deliberate practice)
 - Supporting the establishment of simulation lead(s) at AAU by identifying interested staff and creating or sourcing training opportunities for training (e.g., Toronto fellowship opportunities, remote/online modules or fellowship) and acting as a resource for GHEM fellows who seek training in simulation education in Toronto
 - Knowledge dissemination: All TAAAC-EM executive members are encouraged to work with AAU staff to share their work through publication and conference presentation.
 - Funding exploration: All TAAAC-EM executive members are encouraged to seek out sources of funding for ongoing initiatives in the form of grants and research support.

Requirements:

- Full-time emergency staff in a University of Toronto affiliated hospital with a University of Toronto faculty appointment. Strong applicants who are in the process of applying for their faculty appointment may also be considered.
- Experience and additional training in simulation and curriculum development.
- Previous experience with TAAAC-EM or ability to demonstrate practical similar experience.

Stipend: \$1000 per year

Time commitment: One two-hour meeting (in person or by phone/ skype etc.) with the AAU Postgrad Director and/or TAAAC-EM Directors per month. On average one hour per week on simulation program development and coordination. Two hours three times per year for TAAAC-EM team trip briefings. Two hours twice/ year for TAAAC-EM executive meetings. On average 8 hours per month.

Term: One year term with possibility of renewal

TAAAC-EM Research Liaison

Role and Responsibilities

- Support AAU emergency medicine residents and staff in building a well-respected emergency medicine research program by suggesting key resources and offering staff mentorship.
- Assist interested AAU staff in identifying potential University of Toronto subject matter experts or research design experts for mentorship and potential collaboration
- Offer guidance to U of T staff pursuing research partnerships at AAU
- Maintain a list of active TASH research supervisors
- Assist AAU staff and U of T staff in navigating ethics board submission processes (including in Toronto, at AAU and with the larger Toronto Addis Ababa Academic Collaboration)
- Work closely with the TAAAC-EM Continuing Professional Development and Curriculum Leads as well as AAU staff to identify research skills training needs and opportunities.
- Support TASH staff in identifying research funding opportunities
- Knowledge dissemination: All TAAAC-EM executive members are encouraged to work with AAU staff to share their work through publication and conference presentation.
- Funding exploration: All TAAAC-EM executive members are encouraged to seek out sources of funding for ongoing initiatives in the form of grants and research support.

Requirements:

- Full-time emergency staff in a University of Toronto affiliated hospital with a University of Toronto faculty appointment. Strong applicants who are in the process of applying for their faculty appointment may also be considered.
- Experience and additional training in research in global health.
- Previous experience with TAAAC-EM or ability to demonstrate practical similar experience.

Stipend: \$1000 per year

Time commitment: One two-hour meeting (in person or by phone/ skype etc.) with AAU staff and/or TAAAC-EM Directors per month. On average one hour per week communicating with AAU and U of T staff re research initiatives. Optional two hours three times per year for TAAAC-EM team trip briefings. Two hours twice/ year for TAAAC-EM executive meetings. On average 8 hours per month.

Term: One year term with possibility of renewal